DATE: _____

ACTION ALERT FORM

NAME: _____ **SUITE:** _____ **PHONE:** _____

Check One: Owner: ☐ **Tenant:** ☐

CORPORATION: MTCC 570 ☐ **YCC 531** ☐

TO:
MANAGEMENT OFFICE &
BOARD OF DIRECTORS

SUBJECT: _____

MESSAGE

Permission is hereby granted to Management to enter my suite to carry out inspections and/or repairs. It is agreed that if the repair work to be done has been caused by the resident / resident's tenant's / resident's guest's / resident's service provider's negligence or misuse, the resident agrees to pay the cost of the repairs to MTCC 570 ☐ **YCC 531** ☐

Signature: _____

RESPONSE (To be filled in by Management)